

### Sample Submission Form

(To accompany each order)

Client Information	
Company:	<input type="text"/>
Contact:	<input type="text"/>
Address:	<input type="text"/>
Phone:	<input type="text"/> Ext: <input type="text"/>
Email Report To:	<input type="text"/>
Relinquished By:	<input type="text"/>
Date/Time:	<input type="text"/>

Billing Information	
<input type="checkbox"/> Same as client	
Company:	<input type="text"/>
Contact:	<input type="text"/>
Address:	<input type="text"/>
Phone:	<input type="text"/> Ext: <input type="text"/>
Email Invoice To:	<input type="text"/>
PO #:	<input type="text"/>
<b>RUSH Order (additional charges apply, contact us for details.)</b> <input type="checkbox"/>	

Sample ID: (i.e. Lot# - reflected on report)	Sample Description: (matrix - reflected on report)	Analysis Requested:	LAL # (Analyst Use Only)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

For Lab Use Only:			
Price:	<input type="text"/>	Invoice #	<input type="text"/>
Code:	<input type="text"/>	Total:	<input type="text"/>
Report Date:	<input type="text"/>	Invoice Date:	<input type="text"/>
		Acceptable/Temp:	<input type="text"/>
		Received By:	<input type="text"/>
		Date/Time:	<input type="text"/>

#### Shipping Samples to Lipid Analytical Labs:

- 1) Provide samples in containers with a 'smudge-free' identification label and unique ID.
- 2) Use a courier (FedEx, UPS, DHL, etc.) and put 'for research / lab analyses only' in describing content(s), list the value of the package as content worth \$0.00.
- 4) Ship on a Monday-Wednesday to avoid hold up on weekends.
- 5) Email us the courier used and tracking number when available so LAL can track the sample(s) location.

	<b>Sample ID:</b> (i.e. Lot# - reflected on report)	<b>Sample Description:</b> (matrix - reflected on report)	<b>Analysis Requested:</b>	<b>LAL #</b> (Analyst Use Only)
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

Notes:

**For Lab Use Only:**

Price:	<input type="text"/>	Invoice #	<input type="text"/>	Acceptable/Temp:	<input type="text"/>
Code:	<input type="text"/>	Total:	<input type="text"/>	Received By:	<input type="text"/>
Report Date:	<input type="text"/>	Invoice Date:	<input type="text"/>	Date/Time:	<input type="text"/>

**Shipping Samples to Lipid Analytical Labs:**

- 1) Provide samples in containers with a 'smudge-free' identification label and unique ID.
- 2) Use a courier (FedEx, UPS, DHL, etc.) and put 'for research / lab analyses only' in describing content(s), list the value of the package as content worth \$0.00.
- 4) Ship on a Monday-Wednesday to avoid hold up on weekends.
- 5) Email us the courier used and tracking number when available so LAL can track the sample(s) location.